



PECHANGA BAND OF INDIANS

Pechanga Indian Reservation

Post Office Box 1477 • Temecula, CA 92593
Telephone (951) 770-6000 Fax (951) 695-1778

JOB ANNOUNCEMENT

POSITION TITLE:	<u>Landscaper</u>	OPENING DATE:	<u>March 15, 2023</u>
CLASSIFICATION:	<u>Full-time</u>	FILING DEADLINE:	<u>March 24, 2023</u>
STATUS:	<u>Non-Exempt</u>	DEPARTMENT:	<u>Public Works</u>
RATE OF PAY:	<u>DOE</u>	SUPERVISOR:	<u>Dir. of Public Works</u>

HIRING PREFERENCE POSITION CATEGORY:	A
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SUMMARY:

The Landscaper position will perform all landscape maintenance in assigned areas of the park and around all Tribal buildings and structures on and off the reservation, including trimming trees and planting. Perform all work in accordance with established safety procedures. Proceeds under general supervision with instruction and assistance provided when required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Maintain all landscaping in designated areas and provide assistance where required.
- Plant, mow, water, fertilize and maintain all lawns, trees and plants surrounding the government center and public access areas.
- Utilize hand and power tools to aerate, weed, trim and edge for lawn maintenance.
- Utilize garden and hand tools to plant and maintain flowering beds, shrubs and trees.
- Lift and move unbalanced, heavy materials for laying sod, topsoil and potting supplies
- Employ appropriate dosage and established methods for proper usage of fertilizer and chemicals.
- Provides proper upkeep of sidewalks, driveways, parking lots, fountains, plants, burial sites, and other grounds features including litter removal
- Provide proper maintenance and minor repairs to landscape equipment and tools when needed.
- Operate irrigation controls and perform repairs to irrigation as needed.
- Must practice safe work habits at all times, to avoid injury to self and others, including compliance with company and departmental safety rule and regulations and proper use and handling of all relevant equipment.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- High School diploma or GED preferred
- Clean DMV
- Minimum 2 years' experience in landscaping or related field **required**
- Experience using hand tools such as shovels, rakes, pruning saws, saws, hedge and brush trimmers, and axes preferred
- Experience with operating powered equipment such as pruning saw, blowers, hedger, weed whips, and edger's preferred

Hiring Preference: The Pechanga Tribal Government is an equal opportunity employer. Consistent with federal law, the Pechanga Band of Luiseno Indians applies Indian preference in employment. It is the policy of the Pechanga Tribal Government to give preference in hiring, promotions, and transfers into vacant positions to qualified applicants in the following order: 1) Pechanga Tribal Members; 2) Pechanga Tribal Member Spouses; 3) non-member American Indians. At-Will Employment: Employment with the Pechanga Tribal Government is at-will and can be terminated with or without cause, and with or without notice, at any time, either at the option of the employee or the Pechanga Tribal Government. Drug Testing: The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing. Background Investigation: All candidates and employees may be subject to a background investigation.

- **Must** possess a valid driver's license
- **Must** be able to lift and move up to 50 lbs.
- Good verbal and written communication skills
- This position must comply with the Pechanga Tribal Government's Drug-Free Workplace Policy. This includes: pre-employment testing, post-accident or injury, and random testing.
- **Must** successfully pass a pre-employment background investigation.

BENEFITS:

The Pechanga Band offers a comprehensive and competitive benefit package for all full-time employees. Benefits include the following:

- **Paid Time Off** – Vacation, Sick and Holiday pay
- **Retirement** - 401(k) retirement plan with a generous employer match
- **Health & Wellness Coverage** - Medical, dental and vision coverage
- **Life and Long Term Disability** - \$25,000 employer paid life and Long Term Disability
- **Flexible Spending Accounts** – Healthcare and Dependent care reimbursement accounts
- **Supplemental Life and Accidental Death and Dismemberment (AD&D) Insurance**
- **Supplemental Coverage** – Disability, Accident, Cancer, Life, and Hospital Confinement
- **Legal Shield and Identity Shield**
- **Pet Insurance**
- **Education Reimbursement Opportunities** – For pre-approved specific, job related education
- **Employee Assistance Program (EAP)** – Face-to-face counseling, Legal assistance, Financial assistance, ID recovery, Tobacco cessation, Dependent care and Daily living resources, and Crisis consultation

COMPLETE JOB DESCRIPTION AND APPLICATIONS ARE AVAILABLE AT:

PECHANGA GOVERNMENT CENTER
12705 PECHANGA ROAD TEMECULA, CA 92592
WWW.PECHANGA-NSN.GOV

Send application and resume to:

Email: HR@PECHANGA-NSN.GOV

Fax: 951-587-2209

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