



PECHANGA INDIAN RESERVATION

Temecula Band of Luiseño Mission Indians

Post Office Box 1477 • Temecula, CA 92593
Telephone (951) 770-6000 Fax (951) 695-1778

JOB ANNOUNCEMENT

POSITION TITLE:	<u>Tribal Ranger Intern</u>	OPENING DATE:	<u>May 8, 2019</u>
CLASSIFICATION:	<u>Part-time</u>	FILING DEADLINE:	<u>Until Filled</u>
STATUS:	<u>Non-Exempt</u>	DEPARTMENT:	<u>Tribal Rangers</u>
RATE OF PAY:	<u>DOE</u>	SUPERVISOR:	<u>Corporal</u>

HIRING PREFERENCE POSITION CATEGORY:	A
--------------------------------------	---

SUMMARY:

The candidate will be assigned to work primarily in the Tribal Ranger Dispatch Center, assisting Dispatchers with basic clerical duties, working the radio console and operating the surveillance camera systems. In addition to the candidate's primary role, they will assist tribal Ranger Administrative staff with basic clerical duties, patrol logistics, and provide assistance to the School Resource Officer.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conduct unit inspections for operational capabilities and assigned equipment is stocked and in working order.
- Assist the logistics Sergeant with planned vehicle maintenance and transportation of vehicles requiring outside vendor repairs.
- Conduct delivery of documents and other types of items between departments within Tribal Government and to the Casino.
- Maintain inventory of station supplies and restock as needed.
- Ensure kennels and surrounding concrete areas are clean and report any repairs to kennels.
- Log in all evidence and lost and found property from the evidence containment lockers.
- Must be flexible and available to report to work on short notice when called upon to cover for staff shortages and coverage for special events.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- High School graduate or GED equivalent.
- Enrolled in college/law enforcement/security related classes with a 2.0 GPA or higher.
- **Must** be in good physical and mental health with no disabling physical conditions.
- **Must** be at least 18 years of age.
- **Must** possess a valid driver's license and show proof of California department of motor vehicle report at time of interview.
- **Must** have interest in working as a first responder in a law enforcement environment.
- **Must** have no record of felony/misdemeanor arrests or convictions. No DUI, alcohol or drug related offenses within the last year.
- **Must** be able to prove eligibility to work in the United States.
- **Must** have strong written and oral communication skills. **Must** be flexible to work any shift.
- **Must** be able to attend training scheduled to bring the candidate up to standards.

COMPLETE JOB DESCRIPTION AND APPLICATIONS ARE AVAILABLE AT:

PECHANGA GOVERNMENT CENTER
12705 PECHANGA ROAD TEMECULA, CA 92592

WWW.PECHANGA-NSN.GOV

Send application and resume to: Email: HR@PECHANGA-NSN.GOV Fax: 951-587-2209

Hiring Preference: The Pechanga Tribal Government is an equal opportunity employer. Consistent with federal law, the Pechanga Band of Luiseno Indians applies Indian preference in employment. It is the policy of the Pechanga Tribal Government to give preference in hiring, promotions, and transfers into vacant positions to qualified applicants in the following order: 1) Pechanga Tribal Members; 2) Pechanga Tribal Member Spouses; 3) non-member American Indians. At-Will Employment: Employment with the Pechanga Tribal Government is at-will and can be terminated with or without cause, and with or without notice, at any time, either at the option of the employee or the Pechanga Tribal Government. Drug Testing: The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing. Background Investigation: All candidates and employees may be subject to a background investigation.