



PECHANGA FIRE DEPARTMENT

Job Title: Fire Captain
Department: Fire Department
Reports To: Battalion Chief
Salary: \$5,724.50 - \$7,503.66 (Monthly)
Final Filing Date: September 7, 2010 5:00 pm

DUTIES AND RESPONSIBILITIES

This is a supervisory position directing the activities of one or more fire companies and support personnel in firefighting, maintenance of fire department property, equipment, records, and other fire company activities. Work involves responsibility for all activities of one or more fire companies on an assigned shift. The first captain at a fire scene has charge of all operations unless and until an officer of superior rank takes command. Under the general regulations and standard operating procedures of the Department and the direction of the Chief, a Fire Captain may be assigned direct responsibility for discipline and the proper maintenance of apparatus, equipment and the Fire Station. This position involves a high degree of responsibility and independent judgment in protecting life and property. Duties may include training functions or supervising a special activity or unit within the department. Performs administrative assignments in planning, special assignments, and development of the Fire Department, as delegated by the Fire Chief. Such administrative duties may include assisting in creating policy concerning rules and regulations, general policies, operating procedures, plans and objectives for the Fire Department. Performs other duties as assigned.

BENEFITS

- Health, dental, vision, and supplemental life options
- 401K Retirement Benefits
- Paid Holidays
- Vacation and Sick Leave
- Annual Uniform Allowance

REQUIREMENTS

- High School diploma or GED Certificate.
- Must possess a valid Class B Driver's License from a state or territory of the United States with the ability to obtain a Class B California Driver's License within 90 days of employment.
- DMV report must meet acceptable Department standards.
- Must be eighteen (18) years of age at time of application.
- Must possess a current Emergency Medical Technician I / CPR Card issued by a California EMS agency.
- Completion of a California State Accredited Firefighter Academy or California State Fire Marshal Firefighter I Certification.
- Possession of Hazardous Materials First Responder Operational Certificate (HAZ-MAT FRO).
- California State Fire Marshal Fire Officer's Certification & (ICS 300) Qualification.
- California State Fire Marshal Firefighter II Certification.
- Three (3) years paid full time experience with a fire department as a Fire Apparatus Engineer (FAE) or 8 years paid full time experience as a Firefighter.
- Associates Degree in Fire Technology or equivalent is not required, but preferred.
- Must be able to pass a comprehensive medical examination which includes a drug and alcohol screen, and other "Fitness for Duty" criteria as outlined pursuant to Department standards.
- Must successfully pass a background investigation.

REQUIRED EXAMINATIONS AND INVESTIGATIONS:

Application Review: All applications will be reviewed and ranked in comparison to other applicants with the qualified being invited to the next step, the Physical Ability Test.

Physical Ability Test: (Pass/Fail) Must complete a timed series of sequential simulated firefighter tasks to continue the testing process.

Written Test: Candidates must pass the written portion of the exam to be selected to the Assessment Center.

Fire Captain Assessment Center: Candidates must pass a comprehensive assessment center to be selected to the oral interview.

Oral Examination: Candidates who successfully pass all of the above examinations may be invited to take the oral examination.

Personal History Background Investigation: Personal and employment references may be contacted; background investigations may also include applicant's credit history, driving and any criminal record.

PROBATIONARY PERIOD

The probationary period of 18 months is the final phase of the selection process

TO APPLY

Applications will be accepted until September 7, 2010 5:00 p.m. Applications may be obtained from the Pechanga Fire Department Station 1, Administrative Office 8:00 am to 12:00 pm & 1:00 pm to 5:00 pm, located at 48240 Pechanga Road, Temecula, CA 92592, Tele:(951)770-6001. Applications are available on our web site at Pechanga-nsn.gov.

Applicants must submit a fully completed official Pechanga Fire Department application form at the above address **(no photo copies will be accepted)**. Incomplete applications will be grounds for rejection and cannot be revised after the final application due date. Résumés and copies of certificates will be included with the application. Applicant must include copies of all completed certificates, along with required licenses and diplomas, as indicated above, with the application. Applicants must meet all requirements addressed in this notice by the application due date. All statements made on applications are subject to investigation and verification. False statements will be cause for disqualification, removal from the Pechanga Fire Department's eligibility list, or discharge from employment.

Hiring Preference: The Pechanga Tribal Government is an equal opportunity employer. However, as permitted by applicable law, the Pechanga Tribal Government will at all times and for all positions give hiring, transfer and promotion preference to qualified applicants in the following order: 1) Pechanga Band of Luiseño Mission Indians Members; 2) Pechanga Band of Luiseño Mission Indians Spouses; 3) Other American Indians; and 4) all others. **At-Will Employment:** Employment with the Pechanga Tribal Government is at will and for no definite period. The employment relationship may be terminated at any time by the employee or the Tribal Government for any or no reason and with or without prior notice. **Drug Testing:** The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing.

THE PROVISIONS OF THIS ANNOUNCEMENT DO NOT CONSTITUTE A CONTRACT EXPRESSED OR IMPLIED, AND ANY PROVISION OF THIS ANNOUNCEMENT MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.